

## Record of operational decision

<b>Decision title:</b>	Appointment of Externiture UK to remove and replace existing bus shelters at Hereford Country Bus Station
<b>Date of decision:</b>	1st February 2024
<b>Decision maker:</b>	Corporate Director - Economy & Environment in consultation with the Chief Financial Officer
<b>Authority for delegated decision:</b>	<p>On 7 October 2021 the Cabinet Member Infrastructure and Transport took a decision to authorise the various Hereford City Centre Improvement elements to be progressed and authorised the Director for Economy and Environment to take all operational decisions necessary in consultation with the Chief Financial Officer to progress and deliver the programme elements within the overall programme budget outlined within the report on a programme basis across the projects.</p> <p>This HCCI decision can be viewed using the following link:  <a href="https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=8255">https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=8255</a></p> <p>The Cabinet Member Infrastructure and Transport made the following decision on 17 August 2022 which delegated authority to the Director of Economy and Environment, in consultation with the S151 Officer to take all operational decisions to deliver the infrastructure projects set out in recommendation(a).</p> <p><a href="#">Decision - 2022/23 Public Realm Maintenance (Mitigation of Risk on the Network) - Herefordshire Council</a></p>
<b>Ward:</b>	Hereford Central
<b>Consultation:</b>	Consultation of this decision has taken place with the Council's Finance, Procurement, Legal, Property and Transport Services and communications teams and has been discussed with officers at the project board.
<b>Decision made:</b>	Commission Externiture UK to commence with the production, supply and installation of 10 sedum roof bus shelters, and other associated works via the KCS Framework route at Country Bus Station and to award a contract within a budget of £230,500.
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• Cabinet Member decision dated 7<sup>th</sup> October 2021 set out HCCI programme with budget for City Greening of £362,000.00 with spend to date being £56,500.53.</li> <li>• The Hereford City Centre Improvements (HCCI) project will commit £198,000.00 to this award, and the remaining costs of £35,000.00 will be covered by the Mitigation of Risk on the Network budget for which the Budget Holder has given confirmation.</li> <li>• The project will replace the existing shelters due to disrepair and poor condition, improve air quality through use of sedum roofed shelters, and replace the 12 stands as well as providing a standalone dedicated shelter for the City's Zipper Service. The City Council have been kept informed on the development.</li> <li>• HCCI improvements will create an attractive vibrant city centre for people to spend time for shopping and leisure.</li> <li>• This commission plus contingency totals £230,500, using HCCI and Mitigation of Risk on the Network budgets.</li> <li>• The supplier has procured from KCS framework following discussions with Procurement.</li> </ul>

	<ul style="list-style-type: none"> <li>• This procurement route has been identified to achieve the timescales associated with the LEP funding agreement.</li> <li>• The cabinet member has been fully briefed regarding the proposals.</li> </ul>
<b>Equality Considerations</b>	<ul style="list-style-type: none"> <li>• It is not considered that there is an impact on equality from the making of this decision.</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• This project is LEP funded. In order to meet funding stipulation, the bus shelters will need to be installed and funds defrayed by end of the LEP Agreement.</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	<ul style="list-style-type: none"> <li>• The Council could chose not to progress with this commission. This has been discounted due to the grant agreement with Marches LEP for the wider HCCI project. Failure to use this budget could result in the return of this funding allocation.</li> </ul>
<b>Details of any declarations of interest made:</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>

Signed..... Date: 01 February 2024

**Please ensure that signatures are redacted before publishing.**